

Association of Postal Officials of Canada  
 Pacific Coast Branch, PO Box 82000 Burnaby, B.C.  
 V5C 5P2  
 APOCVANCOUVER.COM



## Expense Claim Form

Date	Particulars	Account	Amount
		Sub Total	
	<b>REQUEST FOR ADVANCE</b>		
Reason			
		Amount Of advance	
	<b>Above Advance will be deducted from final claim</b>	<b>TOTAL</b>	

Submitted by: \_\_\_\_\_ APOC Position: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Signature \_\_\_\_\_

Posted By \_\_\_\_\_ Dated Posted \_\_\_\_\_ Claim # \_\_\_\_\_

Cheque # Issued \_\_\_\_\_ Date of Cheque \_\_\_\_\_

Advance Cheque # Issued \_\_\_\_\_ Date of Advance Cheque \_\_\_\_\_